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LIBRARY OF CONGRESS INFORMATION BULLETIN

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Library Publishes Additional Volumes of *Letters of Delegates to Congress, 1774-1789*

The Library of Congress has announced the publication of volumes 5 and 6 of *Letters of Delegates to Congress, 1774-1789*, a comprehensive documentary project designed to fill a conspicuous gap in the knowledge of the American Revolution. These two volumes are part of a series of about 25 volumes expected to appear during the next dozen years as the project, made possible by a generous grant from the Ford Foundation, continues. The new work will supersede the eight-volume edition of *Letters of Members of the Continental Congress*, prepared by Edmund C. Burnett 50 years ago.

In 1774, leadership of the American Revolution was assumed by some 50 delegates sent to Philadelphia from a dozen colonies to plan a united response to British infringements of American liberties. The Congress formed at that time retained direction of continental policy for the next 15 years, winning independence, negotiating with foreign nations, and formulating domestic policy before finally surrendering authority to a new government launched under the leadership of George Washington in 1789.

Many of the 343 delegates who attended the Continental and Confederation Congresses during those 15 years are now obscure figures, and knowledge of their work remains fragmentary because of the meager records they left behind. Few have obtained the fame of a Franklin, Adams, Jefferson, Hamilton, or Madison, and many of even the most active delegates have yet to become the subject of a serious biography. Students of the period will find *Letters of Delegates to Congress* a rich mine of information on many poorly understood issues and episodes of the period.

Volumes 5 and 6 of *Letters* deal with the many problems Congress encountered in the aftermath of declaring independence. Volume 5, which begins in August 1776, covers the delegates' abortive peace conference with Lord Howe, the relentless British advance through New York and New Jersey, and Congress' flight from Philadelphia to

Also in This Issue . . .

Retrieval Advisory Group Offers Latest Six-Month Report 157-159

State Librarians Visit LC for Spring Meeting 155

New Edition of Classification Schedules for H Leads List of Library Publications 154, 156-157

New National Diet Librarian, Upcoming ACRL Continuing Education Courses Are Announced 159-160

Baltimore, concluding in December 1776 with the arrival of news of Washington's triumph at Trenton. Volume 6, which begins in January 1777, opens with the news of Washington's victory at Princeton, follows Congress' sojourn in Baltimore, and ends in April 1777 with the delegates safely back in Philadelphia. These volumes contain documents representing the work of celebrated patriot leaders John and Samuel Adams, Benjamin Franklin, Richard Henry Lee, Robert Morris, and Benjamin Rush, as well as lesser known delegates such as Josiah Bartlett, Thomas Burke, Abraham Clark, William Ellery, Francis Lewis, and Edward Rutledge. Volume 5 contains 628 documents and volume 6 contains 656—more than three times as many as Burnett printed in his edition of delegate letters for the same period.

Like previous volumes, volumes 5 and 6 of *Letters of Delegates to Congress* contain significant new information on a wide range of subjects. The abortive effort by the Howe brothers to effect a reconciliation between the United States and Britain, the appointment of commissioners to France, the adoption of the Plan of Treaties, the continuing evolution of the Articles of Confederation, and the incipient conflict between state and national authority stand out among the many issues that are covered by the manuscripts printed in these volumes. These documents also provide significant details on such disparate subjects as conflicts within Congress over Gen. Philip Schuyler's command, the inadequacies of the commissary and the medical departments, the work of hitherto neglected ad hoc congressional committees, the role of the Executive Committee in transacting congressional business in Philadelphia while Congress met in Baltimore, rifts within state delegations, and relations between Congress and Pennsylvania authorities.

The range of new documentation is as impressive as the scope of the subjects covered. In addition to letters, the volumes contain diary entries, drafts of important state papers, notes of debates, and speeches delivered in Congress. Of particular interest are Henry Strachey's notes of Lord Howe's meeting with a committee of Congress; the voluminous correspondence of the Executive Committee, the Secret Committee, and the Committee of Secret Correspondence; the notes of debate kept by Thomas Burke and by Benjamin Rush; a Marine Committee report on their inquiry into complaints against Continental Navy commander Esek Hopkins; and the letters written by Philip Schuyler during his quest for congressional vindication of his conduct as commander of the northern military department. Annotations on the documents, bibliographic references, illustrations, and an extensive subject index are provided in each volume, handsomely bound and printed on permanent/durable paper.

The editors of the project, under the direction of Paul H. Smith of the Library's American Revolution Bicentennial Office, have drawn upon more than 21,000 documents assembled from hundreds of depositories and private collections from all over America and western Europe. In the work of collecting this store of information, they have had the assistance of dozens of devoted librarians and archivists, in addition to private collectors in every part of the country. They have attempted to deal with all the extant documents written by the delegates during their periods of attendance in Congress.

"By making more widely available basic research materials on a crucial chapter in American history, the project will facilitate humanistic scholarship," were the words of Ford Foundation president McGeorge Bundy in 1970 when support for the project was announced.

Letters of Delegates to Congress, 1774-1789 is available by mail from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402, or in person only from the Information Counter on the ground floor, Library of Congress Thomas Jefferson Building. Volume 5, August-December 1776 (767 p.) sells for $16 (Stock No. 030-000-00111-7) and Volume 6, January-April 1777 (760 p.) for $14 (Stock No. 030-000-00101-0). Future volumes will be announced as they are published.

The *Library of Congress Information Bulletin* is issued weekly by the Library of Congress and distributed free of charge to publicly supported libraries and research institutions, academic libraries, learned societies, and allied organizations in the United States.

Comparable institutions and organizations in other countries may arrange to receive the *Bulletin* on the exchange basis by applying in writing to the Library's Exchange and Gift Division. All other correspondence should be addressed to the LC *Information Bulletin*, Information Office, Library of Congress, Washington, D.C. 20540.

Library of Congress Publications

Class H Schedule Now Available in Two Parts

Library of Congress Classification. Class H: Subclasses H-HJ. Fourth ed. 1981. (400 p.) **Class H:**

(Continued on p. 156)

State Librarians Meet at LC

More than 40 state library agencies were represented by their chief officers or designated alternates at the annual spring meeting of COSLA (Chief Officers of State Library Agencies), held at the Library of Congress on April 5-6.

At a luncheon following their business meeting on Monday, April 6, Deputy Librarian of Congress William J. Welsh welcomed the group and commented on legislative and fiscal matters of concern to all libraries. Staff members from the Library's American Folklife Center and Exchange and Gift Division described their programs to the state librarians during the afternoon.

Following informal tours of the James Madison Memorial Building, the day's events concluded with a wine-and-cheese reception, sponsored by the American Folklife Center and the Center for the Book in the Library of Congress, at which the visitors were greeted by Librarian of Congress Daniel J. Boorstin and Associate Librarian for National Programs Carol A. Nemeyer and met other Library staff members.

Carol Nemeyer, LC liaison to COSLA, and New Mexico state librarian Clifford E. Lange, the treasurer of COSLA

ALA Washington office deputy director Carol Henderson, Delia Martinez, who chaired the White House Conference on Library and Information Services Task Force, Librarian Daniel J. Boorstin, and Kentucky state librarian James Nelson

Pennsylvania state librarian Elliot L. Shelkrot, NCLIS executive director Toni Bearman, West Virginia state librarian Frederic J. Glazer, and Wisconsin state librarian Lyle Eberhart, president of COSLA

Montana state librarian Alma S. Jacobs and Ray Dockstader, deputy director of the American Folklife Center

New York state librarian Joseph F. Shubert and California state librarian Gary Strong

Nevada state librarian Joseph J. Anderson and COSLA secretary Marcia Lowell, Oregon state librarian

Subclasses HM-HX. Fourth Ed. 1980. (169 p.) Each part is available for $10 from the Cataloging Distribution Service, Library of Congress, Washington, D.C. 20541.

The Library of Congress schedule for Class H covering the Social Sciences is now being published in two parts, H-HJ and HM-HX. The publication of the schedule in two parts was brought about by the recognition that the study and review required to bring the entire schedule into alignment with current terminology and patterns of thinking while keeping up with regular work assignments were likely to prevent completion of the revision within a reasonable amount of time. With support from librarians on the ALA RTSD CCS Subject Analysis Committee, it was therefore decided to published the schedule in two parts: H-HJ and HM-HX.

The first part represents a completely revised edition, while the second part is an unrevised cumulation, incorporating changes made since the third edition, without any necessarily time-consuming attempt to update concepts and terminology. As a result, this edition of HM-HX reflects the basic outline, tone, and terminology of the early 20th century during which it was developed. Some changes, primarily of an editorial nature, have been made in HM-HX, however. Lawrence Buzard, editor of classification, and Nancy Jones and Dorothy Thomas, assistant editors of classification, completed the cumulation, updating some terminology, arranging notes and references to conform to current practice, and deleting many parenthesized numbers. In addition, tables were arranged in a more consistent and uniform fashion reflecting the deletion of Cutter number countries from the tables at the end of the schedule. Many captions that can be recognized as obsolete have been reproduced as they appeared in earlier editions in order to enable this volume to be produced quickly and with a minimum of effort.

All legal materials now are classed in the appropriate subclasses of Class K that have been developed. Some numbers relating to laws have been left in HM-HX, however, as their removal would have caused time-consuming research, while others that formerly provided for laws and legal topics have been eliminated. Any numbers relating to law should be ignored as current works are no longer classed there.

Ongoing Publications

Cataloging Service Bulletin. ISSN 0160-8029. No. 11. Winter 1981. (104 p.) This issue contains the complete AACR 2 Library of Congress rule interpretations as of January 2; revised name headings for 1981; revised name headings for 1981 corrections; a statement of policy on descriptive cataloging policy for countries/cities that have been divided, etc.; a new policy for handling CONSER modification requests; information on qualification of geographic subject headings; subject cataloging procedures for constructing regions of geographic features; guidelines for indirect subdivision practice; a statement on subject cataloging practice for areas associated with cities; a statement on the MARC geographic area code; information on classification policies relating to name changes under AACR 2; a notable change in Library of Congress classification and shelflisting systems; an outline of the new class numbers for German Law: Subclasses KK, KKA, KKB, KKC; and information on decimal classification of music and law.

Available on a subscription basis from the Cataloging Distribution Service, Library of Congress, Washington, D.C. 20541 for $10 a year.

The Judicial and Legislative Systems in India. Washington, D.C., 1981. (56 p.) Prepared by Krishan S. Nehra, America-British Law Division. Free upon request from the Library of Congress, Law Library, Washington, D.C. 20540.

The Law of Marital Property in Czechoslovakia and the Soviet Union. Washington, D.C., 1981. (49 p.) Prepared by George E. Glos, European Law Division. Free upon request from the Library of Congress Law Library.

National Level Bibliographic Records—Books. Update No. 1. February 1981. Prepared by Phyllis A. Bruns, Processing Services. Update No. 1 contains additions, changes, and deletions made to the basic document which are in turn the result of changes made to the books format announced in Update No. 1 (October 1980) to the *MARC Formats for Bibliographic Data*. Some other changes, such as editorial ones, resulting from other recent developments are also included. It is anticipated that updates will be issued semiannually. The second update will be issued in late 1981. The selling price for this loose leaf subscription service is $15. Subscription orders should be addressed to the Cataloging Distribution Service, Customer Service Section, Library of Congress, Washington, D.C. 20541.

Presidential Proclamations Concerning Public Lands, January 24, 1791-March 19, 1936: Numerical List and Index. Washington, D.C., 1981. (105 p.) Prepared by Anne R. Ashmore, American-British Law Division. Free upon request from the Library of Congress Law Library.

May 8, 1981

STAFF NEWS

Detail Program Commences

The Library's third Administrative Detail Program is taking place between May 4 and July 31. Nearly 80 persons applied for the program this year, 48 were interviewed, and 12 were selected by the detail supervisors. The Library departments increased their participation in the program this year; the first two Administrative Detail Programs offered nine detail opportunities.

The program, initiated in 1978 under the Library's Affirmative Action Plan, was designed to assist staff members who are interested in pursuing management or administrative careers, but who have little if any such experience. Those individuals selected are detailed for temporary assignments to work with Library managers who have administrative responsibilities. The program gives selected staff members an opportunity to test their interest in and potential for administrative work. Participation in the program is considered as qualifying experience; however, the program is primarily developmental in nature. Detail experiences differ depending on such factors as the management styles of the supervisors and workload of the offices. In the past, both detail supervisors and participants have found their involvement in the program to be worthwhile. The program will be re-evaluated at the conclusion of this year's assignments.

Standing (left to right) Julie Moury, David Albee, Jennifer Taylor, Alan Solomon, Diane Nester, Brigetta Jenkins, Gregory Anderson, and Morrigene Holcomb. Sitting (left to right) Nancy Siehl, Regina Reynolds, Mary Pilote, Julia Huff, and Barbara Coons.

The cooperation of the participants' regular supervisors deserves special recognition, because of the loss of their staff members during the detail.

The staff members selected this year and their detail supervisors are listed below:

Detailee and Present Supervisor	*Detail Supervisor*
David T. Albee (Shirley B. Wendell), Examining Division	Carolyn H. Sung, Research Services
T. Gregory Anderson (Brian N. Willson), Educational Liaison Office	Marybeth Peters, Examining Divison
Barbara L. Coons (Dorothy Pollet Gray), Educational Liaison Office	Louis R. Mortimer, Personnel and Labor Relations Office
Julia B. Huff (Shirley B. Wendell), Examining Division	Mary J. Wintle, National Library Service for the Blind and Physically Handicapped
Brigetta C. Jenkins (Ronald A. Goudreau), MARC Editorial Division	Arnold G. Bellefontaine, Office of the Associate Librarian for National Programs
Julie Moury (George E. Hungerford), Library Services Division	Susan C. Finsen, Office of Management and Administrative Services
Diane Elizabeth Nester (Hugh E. Clark), Examining Division	Warren M. Tsuneishi, Office of the Director for Area Studies
Mary R. Pilote (Phillip L. Gill), Examining Division	Paul E. Edlund, Processing Services
Regina R. Reynolds (Linda K. Bartley), Serial Record Division	Grace R. Reed, Acquisitions and Processing Division
Nancy A. Siehl (Walter P. Gallagher), Automated Systems Office	Nancy A. Davenport, Office of Assignment, Reference and Special Services
Alan C. Solomon (Josephus Nelson), General Reading Rooms Division	Catherine M. Croy, Office of the Associate Librarian for Management
Jennifer Taylor (Robert T. Ennis Jr.), Congressional Reference Division	LaVerne P. Mullin, Law Library

The Library will observe **Memorial Day on Monday, May 25.** All reading rooms and study facilities will be closed, except the Congressional Reading Room, which will be open from 8:30 a.m. to 5 p.m.

On Sunday, May 24, the Library will provide its usual Sunday service.

The principal exhibit halls in the Library of Congress Thomas Jefferson and James Madison Memorial Buildings will be open from 8:30 a.m. until 6 p.m. on both May 25 and 26.

Processing Services Staff Hold Musicale

As a change of pace from two previous musicales, "A Morning Musicale," and last year's "A Musical Soiree," the Third Annual Processing Services Musicale, "An Afternoon Recital," was held April 11 in the home of the Assistant Librarian for Processing Services. Hosts for the event were Mr. and Mrs. Joseph H. Howard; Oxana Horodecka, who was the impresario; and Frances Callan, the consultant for the affair. Presenting the 21 classical selections were pianists Frances Callan, Lloyd Gedra, Chester Hobson, Jr., Mary Holmes, Oxana Horodecka, Joseph Howard, Nancy Jackson, and Albert Kohlmeier; voice performers Leo Anderson, Inge Bodansky, and Judy McDermott; other instrumentalists Barbara Griffis on the violoncello, Norman Middleton on the oboe, Regene Ross on the flute, and Cinder Johanson, a guest artist from Research Services, on the coaching horn.

After the recital, high tea was catered by John James, Jack Reamy, Jacki Reamy and Beacher Wiggins.

Plans are under way for the Fourth Annual Processing Services Musicale to be held in the spring of 1982. Interested staff members in Processing Services should contact next year's impresario, Barbara Griffis, ext. 75824, for further informaton.

Dorothy Brown Earns 25-Year Pin

Dorothy Brown, card processing clerk in the Cataloging Distribution Service, was presented a 25-year Federal Service Award pin by David G. Remington, chief of CDS, on March 13. Also attending the ceremony were John Pizzo, assistant chief; Ernest Hedges, head, Card Distribution Section; and George Jackson, supervisor, Stock Unit.

All of Ms. Brown's Federal service has been with the Library. She began her Library career with the Buildings Management Office as an elevator operator and transferred to the former Card Division in January 1969 when she was selected for the position of mail clerk. Ms. Brown was promoted to her current position in September 1971 and received an Outstanding Performance Rating in 1973.

Ten Most Wanted Books

Please give Sherlock Searcher a hand in his quest for 10 more books which are missing from the general collections. Information may be given over the telephone to Sherlock on ext. 77427 or any located materials may be sent to Sherlock Searcher, Collections Management Division, G104F, LJ:

- Adoff, Arnold
  Malcom X. 1970. E185.97.L5A6

- Engler, Robert.
  The Politics of Oil. 1961. HD9565.E5

- Harrington, Michael.
  The Other America. 1962. HV91.H3

- *Herbert Hoover and the Crisis of American Capitalism.* 1973. HC106.3.H43

- *The History of Brown County, Ohio . . .* 1883. F497.B8H6

- Little, Malcolm.
  The autobiography of Malcolm X. 1965. E185.97.L5A3

- Montagu, Ashley.
  The Elephant Man. 1979. RC280.N4M66 1979

Bond Drive Under Way

The 1981 U.S. Savings Bond Campaign in the Library got under way on April 23 with a kickoff rally for department chairs and division keyworkers in the Coolidge Auditorium. Shown in the adjoining courtyard where they gathered before the rally are, left to right, Robert J. Sweeney, Treasury Department; Michael A. Katz, Office of the Associate Librarian for Management; Arnie Bellefontaine, Office of the Associate Librarian for National Programs; William J. Welsh, The Deputy Librarian of Congress; Brenda Wesner, Congressional Research Service; Frederick J. Rosenthal, campaign vice chair; George E. Glos, Law Library; Donette Sue Vandell, Copyright Office. Not pictured are department chairs Arthur J. Lieb, Office of The Librarian; Kimberly W. Dobbs, Processing Services; and David K. Carrington, Research Services.

As the campaign proceeds during the month of May, keyworkers will be distributing to each staff member a brochure explaining how "buying bonds builds benefits." Staff members are reminded that they may participate in this program through the convenience of the payroll savings plan. The current interest rate on the savings, which are exempt from state and local income taxes, is nine percent compounded semiannually when held to maturity.

•Thomas, Leonard J.
Descendants of John Thomas. 1869.
CS71.T46 1869

•Van Sertima, Ivan.
They Came Before Columbus. 1976.
E109.A35V36

•Zumthor, Paul.
Essai de Poetique Medievale. 1972.
PQ151.Z9

Monographic Series File Relocated

The Monographic Series File has been transferred from the John Adams Building to the Thomas Jefferson Building in the corridor behind the Main Reading Room, near room 137. The card file, which is open only to staff members, contains complete information on individual titles in monographic series from approximately 1975 to 1981. The file is most useful in reference and acquisitions work as it contains not only the particular item one is searching, but also cards for the preceding items in a given series. Although the Library of Congress began publishing, in 1974, a quarterly publication, with yearly cumulations, entitled *Monographic Series* [Z881.U9U4a], this publication reflects only the receipts for a particular quarter or year. Because it has no such quarterly or yearly restrictions, the card file provides library staff with a much broader source when searching for monographs within a series.

Day Care Listing Revised

The Women's Program Advisory Committee has recently completed an updated study of licensed day care facilities within walking distance of the Adams, Jefferson, and Madison Buildings and the Massachusetts Avenue Annex. Information provided includes the name of the center, address, telephone number, director, ages of children accepted, hours of operation, fee, available transportation, facility size, insurance information, type of meals offered, the amount of television watched, operating schedule, and the number of vacancies at the center as of January 1981.

Additional copies of the announcement, which was distributed in March to all staff members, can be obtained from the Women's Program Office, room G104B, Jefferson Building. Also available is a comprehensive day care directory, which includes facilities near the Taylor Street and Landover Center Annexes, and may be consulted in the Women's Program Office.

Staff Activities

Alan Fern, director for special collections, Research Services, delivered an illustrated lecture on the impact of photography on printmaking at Shepherd College, Shepherdstown, W. Va., on April 22. Mr. Fern's lecture was part of a symposium on photography and art held in celebration of the opening of the Creative Arts Center at Shepherd College. Among the other speakers who appeared in the series were Richard Estes, Duane Michals, Robert Cottingham, Jerry Uelsmann, Robert Bechtle, Audrey Flack, Harry Callahan, and, from the Library of Congress, **Jerald Maddox.**

George E. Glos, senior legal specialist in the European Law Division and former professor in the St. Mary's University School of Law in San Antonio, Tex., has been appointed adjunct professor of law at the Georgetown University Law Center. He will teach comparative law beginning with the fall semester. Dr. Glos holds a doctorate in the science of law from Yale Law School and is the author of a textbook entitled *Comparative Law* published by Rothman and Co. in 1979.

William G. Kaye, congressional research administrator/assistant coordinator of review in the Office of Policy, Planning, and Review, Congressional Research Service, was recently named as one of the 1981 LEGIS fellows. The six-month program provides congressional fellowships for senior executives in the Federal Government in order to familiarize them with the operations of the Congress, its committees, and member offices. The LEGIS fellows are assigned to a Member or committee staff for the period of April to September.

Shirley Loo, specialist in information control and automated systems, Library Services Division, gave a talk on "Indexing and Information Support in the Congressional Research Service" on April 23. The occasion was the annual dinner meeting of the local chapter of the American Society of Indexers held at the National Press Club.

William J. Welsh, The Deputy Librarian of Congress, and **Barbara A. Luxenberg** and **Marcia S. Smith,** both specialists in the Science Policy Research Division, witnessed the launch of the space shuttle Columbia at the Kennedy Space Center in Florida. At NASA's invitation, Mr. Welsh and Ms. Luxenberg flew down to see the launch on Friday morning, April 10. Ms. Smith was on vacation in Florida and, at NASA's invitation, joined the NASA guests at the launch viewing site. Because of computer software problems, the launch could not take place on that day, and the NASA guests were returned to Washington. Fortunately, Mr. Welsh and Ms. Luxenberg were able to return to Florida early Sunday morning on a NASA flight and Ms. Smith remained in Florida, so all three were there to witness the first United States manned launch in six years.

Personnel Changes

Temporary Appointments: Amy Knight, assistant specialist in automated resources, GS-5, CRS AIS, 10013; Diana Spence, editorial assistant, GS-5, CRS E, NP.

Resignations: Denise Dey, CS; Alan Zebel, Cop Acq & Proc.

Sea Shanties and Sailors' Songs: A Preliminary Guide to Recordings in the Archive of Folk Song. Washington, D.C., 1981. (5 p.) Compiled by Robert J. Walser, Mystic Seaport, for the archive. This new finding aid is one of approximately 170 lists of one to 20 pages available from the archive, which also issues a list of its current bibliographies. Free upon request from the Library of Congress, Archive of Folk Song, Washington, D.C. 20540.

Selected Microform Collections in the Microform Reading Room. Second ed. Washington, D.C., 1981. (57 p.) Compiled by Lois Korzendorfer, General Reading Rooms Division. Available upon request from the Library of Congress, General Reading Rooms Division, Washington, D.C. 20540.

Retrieval Advisory Group Reports Recent Activities

by Pamela R. Bacher
Automated Systems Office

The Advisory Group on the Future of LC Retrieval Systems (RAG) concentrated during the six months from May to November 1980 on specifying in more detail general recommendations made in the six-month reports which were submitted to the Library's Committee on Automation Planning (CAP) in November 1979 and May 1980. The reports and ongoing work are summarized below.

Major Recommendations

The Retrieval Advisory Group urged that CAP assign priority one to the recommendations in two RAG documents cited below. It further recommended that the Automated Systems Office, working with the affected user departments, begin the processes of definition, analysis, and implementation as soon as is feasible. In the group's opinion, these recommendations are the most important first steps required to integrate the MUMS and SCORPIO retrieval capabilities. They are of additional importance to the Library's on-line information system since they will offer immediate benefit to users of the on-line catalog in the post-1980 period.

The recommended reports are (1) Error Messages Review (Appendix A, November 1980 report) and (2) Uniform Full and Short Form Displays (for bibliographic records) (Appendix B, November 1980 report, and Appendix A, May 1980 report).

During the coming six-month period, the Retrieval Advisory Group expects to submit to CAP a report recommending a single user language for general retrieval. The recommendations when implemented will allow retrieval system users, depending on their needs, to use more easily all retrieval capabilities. Resolving the problem of the existing conflicting and inconsistent retrieval language between the MUMS and SCORPIO systems is as important as the above recommendations for displays and messages. Consequently, the group will ask for the same CAP priority for this task after the single language report has been reviewed and accepted by the full RAG membership.

Activities of the current reporting period are summarized below.

Error Messages Review

The Error Messages Review Committee completed its work during this reporting period and the resulting set of recommendations were included as Appendix A of the group's formal report.

The committee's work resulted from a recommendation made by RAG in November 1979 that "a review was needed of all error and other messages (present and to be proposed in the future) for clarity, accuracy, consistency and fitness." The committee consisted of Mary Ellen Ward, Research Services, as chair and approximately 12 staff members selected to provide a broad representation of retrieval users. Ms. Ward, assisted by Barbara Phillips as the technical contact within the Automated Systems Office (ASO), compiled a draft of the proposed messages and distributed it for comment to the larger committee. All resulting suggestions were taken into consideration and as many as possible were integrated into the final version of the document.

Uniform Full-Format Displays

The RAG Working Group on Uniform Full-Format Displays completed its work during the current reporting period. Its report is included as Appendix B of the November 1980 RAG report.

As noted under "Major Recommendations," the implementation of the recommendations in this report and the related report on abbreviated or short displays will be of immediate benefit to users of the on-line catalog. For this reason, the Retrieval Advisory Group has urged CAP to assign a priority one to these recommendations so that ASO can begin the tasks of definition and analysis in cooperation with the affected user departments.

The working group concentrated on full-format displays which would result from either MUMS or SCORPIO bibliographic searches. Although the group limited its considerations to monographic titles, the overall principles can be extended to other bibliographic data. The following recommendations were made:

(1) The Library of Congress Information System

will provide four full-format displays.

(2) The default full-format displays will be user/terminal specific, that is, cataloging terminals will have one full-format default; reference terminals, another; and terminals for the public perhaps, still another.

(3) The four full-format displays are:

(a) tagged line display similar to the current PCRD display in MUMS;

(b) tagged line diagnostic (full content designation, fixed field, and control data) display similar to the current NCRD display in MUMS;

(c) card style display; and

(d) a labeled item display similar to the item display in SCORPIO.

User-Selected Filing Options

In the November 1979 summary report to CAP, the Retrieval Advisory Group recommended the formation of a small group of users which would examine various user-specified filing options. These on-demand filing requests would cause the resorting of retrieved record sets now arranged in ascending Library of Congress card number order. Chaired by Susan Biebel, this working group began its task in February 1980.

After reviewing previous requests within the Library for filing arrangements, available filing arrangements in commercial systems, and individual perceptions of needs for Library of Congress systems, the group prepared a questionnaire describing different filing options and distributed it informally throughout the Library. Based on their own evaluations and the returned questionnaires, the working group prepared and submitted its final report to the Retrieval Advisory Group.

The recommendations apply primarily to MARC bibliographic records, although the working group considers them to be protentially applicable to all files in the Library's retrieval systems.

A recommendation of immediate importance made by this group is to change the basic arrangement by Library of Congress card number from ascending order to descending order. The Retrieval Advisory Group recommended that this change in the basic arrangement of retrieved sets in card number order be implemented by ASO as soon as possible. This change would mean that the most recent records would tend to be displayed first, thus benefiting users who need to find current materials. The recommendation for early implementation is supported by the fact that 85 percent of 120 Library of Congress staff members questioned by the working group favored this change upon reviewing the document.

The working group recommended that five relatively simple filing options be provided initially and as Library users become familiar with these, possibly other more complex filing options should be considered for later implementation:

(1) arrangement by main entry, title, and date as defined in the Library of Congress *Filing Rules;*

(2) arrangement by reverse chronological order by publication date with subarrangement by main entry and title;

(3) arrangement by the first subject heading in each record with subarrangement by main entry, title, and date;

(4) arrangement by Library of Congress call number; and

(5) arrangement by the first field which matches the search query.

RAG urged that these filing options be implemented as part of the SCORPIO sort command project now under development within ASO. In addition, the group asked that a high priority be given to implementing the same capability for record sets arranged in card number order which were retrieved via access to MUMS.

Multifile Retrieval

The working group on multiple-file retrieval began its work in May 1980 as a result of a suggestion made by RAG in the "Integrated General Retrieval System" report.

This group has recommended a set of guidelines for the implementation of multiple-file retrieval within the Library of Congress. These guidleines define:

(1) types of files which should be available for multiple file retrieval;

(2) categories of access points;

(3) types of information which can be used to qualify or define a search to a precise level;

(4) display conventions; and

(5) off-line capabilities desired.

Retrieval Services for the Public User and Infrequent Staff Users

This subcommittee is investigating the problems encountered by the public and by Library of Congress staff members who use the Library's on-line information systems infrequently. As the Library's computer-based retrieval programs have grown more sophisticated and diverse, the difficulties that confront these users have been magnified. They have also become a matter of concern for other libraries as various institutions experiment with public access to their bibliographic data bases.

The subcommittee intends to examine three related questions. First, what are the policy implications

of access to on-line systems by novice and infrequent users? What special assistance (if any) should the Library be expected to provide? Conversely, what initiative should the Library expect of users in terms of their participation in training programs?

Second, what specific problems do new or infrequent users of on-line retrieval systems have? How are these problems different from those of experienced users, and how are these problems affected by frequency of use?

Third, in what ways might an on-line bibliographic information system be designed to meet the needs of inexperienced or infrequent users? What solutions to specific problems have been identified? Which have been tested and which placed in production?

The subcommittee, chaired by Jeff Griffith, Congressional Research Service, convened for the first time in October and continues to meet approximately every two weeks. Its initial sessions have consisted of discussions with a number of policy makers and managers who are concerned with or affected by the Library's increasing reliance on an on-line catalog.

Single Retrieval Language

The Uniform Language Working Group has the purpose of eliminating inconsistencies between the command languages in MUMS and SCORPIO. Towards this end, it has surveyed the language used in a wide array of existing systems and has reviewed the work thus far done in establishing standard command language through the ANSI Z39 Committee. The group has also identified the commands and subcommands in MUMS and SCORPIO which are problems, that is, which are the same in both systems but mean different things or are different but mean the same things. It is now circulating for comment a draft revision of command and subcommand language which, though fairly closely based on existing language, removes all inconsistencies and, indeed, provides identical language throughout.

SCORPIO/MUMS Study Projects in Preliminary Cataloging

At the request of Lucia Rather, director for cataloging, Processing Services, Mary Ellen Ward conducted a project which compared times for searching a known item. This study was conducted as a follow-up to one done by Robert Zich earlier in 1980 and documented in the May 1980 RAG Summary Report. Two preliminary catalogers in Processing Services who were familiar with MUMS retrieval capabilities were taught the SCORPIO system during the first week of the project; during the second week, they were given approximately 60 books daily to search first in one system then the other. The total time spent searching was measured by system and the two catalogers gave their impressions of each system. The description of the project and its results are contained in "The SCORPIO/MUMS Project in Preliminary Cataloging," an October 10, 1980, memorandum from Mary Ellen Ward available from the Retrieval Advisory Group.

Plans for the November 1980-May 1981 Reporting Period

(1) The Working Group on Retrieval Services for the Public User and Infrequent Staff Users will continue to meet with various managers as well as with staff members who are working on potential aids to new users. Of particular concern to the subcommittee is the need for both applied and basic research that addresses the problems being examined. It is especially interested in identifying any findings that would be pertinent to the Library's systems and in exploring ways to foster research on the use of on-line systems here at the Library.

(2) The Working Group on a Single Retrieval Language expected to complete its work and forward it to RAG probably in April and, then, present it as revised to CAP.

(3) The Design of a User Study. A major mandate of the Retrieval Advisory Group is to advise the Automated Systems Office on needed future capabilities of the Library's retrieval facilities. Towards this end, the group will attempt to make significant progress in the design of retrieval system user studies. RAG has reached the point where the group needs to collect information by means of systematic, controlled studies using research methodology. In addition to increasing the number of people working on the study design, RAG is looking into the possibility of obtaining outside resources to assist in this project.

(4) Other Tasks. The Retrieval Advisory Group will address additional issues as requested by the Committee on Automation Planning, In addition, RAG selected three additional areas of interest for future investigation. These are general retrieval needs for data files planned for future implementation; various uses of controlled vocabularies, as well as interrelationships of Library of Congress authority files created for different data files; and new and extended accesses to on-line data files.

Previous six-month summaries of the activities of the Retrieval Advisory Group appeared in the LC *Information Bulletin* of January 4, 1980, pp. 4-6, and October 24, 1980, pp. 425-428.

News in the Library World

New National Diet Librarian Appointed

Masaharu Ueki has been appointed librarian of

the National Diet (Parliament) Library in Tokyo, Japan, succeeding Minoru Kishida, who had held the post since 1977. Mr Ueki is the seventh librarian to serve in the cabinet-level post since the establishment of Japan's national library in 1948. The appointment was effective April 11.

A graduate of Chūō University, Tokyo, Mr. Ueki began his civil service career in 1946 with an appointment to the office of the Secretariat General of the House of Councillors, the upper chamber of the National Diet. He became Deputy Secretary General in 1972 and Secretary General in 1977, a post he held until his appointment as librarian.

Mr. Kishida, after retiring from long government service, continues to reside in Tokyo.

ACRL Plans Continuing Education Courses at ALA

The Association of College and Research Libraries is launching its first program of informative workshops this June, to be offered in conjunction with the ALA Annual Conference which gets under way June 28. ACRL will present five continuing education courses and three preconferences sponsored by ACRL sections in San Francisco, Calif. The courses range in length from one to three days and cover the following areas of interest: "The Librarian as Consultant," June 25-26; "Planning and Procuring a Turnkey Library System," June 25-26; "Effective Supervisory Skills," June 26; "Career Planning for the Academic Librarian," June 26; and "Basic Archives Management for Librarians," June 24-26. The preconferences will be devoted to "Premises, Problems, Promises: Views and Approaches to Bibliographic Instruction," "The Impact of the New Technology on LRC Programs," and "The Collection Builders: Booksellers, Collectors, Librarians."

Advance registration is required for these meetings, and attendance will be strictly limited. ACRL encourages registration for the continuing education courses by June 10 to ensure enrollment. Additional information on the programs and instructors, exact times and locations, and costs is available from C. Brigid Welch, Program Officer, ACRL/ALA, 50 E. Huron St., Chicago, Ill. 60611, tel. (312) 944-6780.

CLR Funds Study of On-line Public Access Catalogs

The Library of Congress is one of five groups that will participate in a study to be funded by the Council on Library Resources, Inc., to evaluate on-line public access catalogs. The other participants in the two-phase project are J. Matthews & Associates, OCLC, Inc., the University of California Division of Library Automation, and the Research Libraries Group, which will serve as general manager of the first phase of the activity.

The major objectives of the evaluation are to compile comparative data on existing systems and to collect information for use in guiding the development of future on-line systems. Two types of data will be collected: (1) information about the requirements of those who use on-line catalogs and the influence of such catalogs on user behavior and (2) information on the performance of existing on-line public access catalogs vis-à-vis user expectations and user requirements. In the first phase of the study, data collection instruments will be developed and tested, and a sampling method will be devised. Phase II will include further refinement of the instruments, data collection and analysis, and the preparation of preliminary and final reports.

With CLR support, the Library of Congress will participate in Phase II of the program. Using the data collection instruments designed during the first phase, the Library will compile information on the use of its SCORPIO and MUMS systems. The Research Libraries Group will assess operational on-line catalogs at three of its member institutions, J. Matthews & Associates will analyze six on-line public access catalogs in small and medium-sized public and academic libraries, and the University of California will collect data via on-line and printed questionnaires and interviews on the use of its prototype on-line public access catalog on nine of its campuses.

The funding for this study is provided as part of CLR's Bibliographic Service Development Program.

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